



19 May 2025

Dr Emma Cuttance
Tika Ethics Ltd
565 Mahoe Street
Te Awamuta, 3800

Tēnā koe Dr Cuttance,

APPROVAL OF CODE OF ETHICAL CONDUCT

Following my 14 May email, I am pleased to advise that, acting under delegated authority, the Manager Animal Welfare Systems has approved your code of ethical conduct (CEC) for a five-year period from 14 May 2025 to 13 May 2030. To avoid confusion with previous drafts, I enclose a copy of Tika Ethics Ltd's approved CEC. Please ensure your new CEC is distributed to all AEC members and other relevant personnel as well as all organisations using your CEC and AEC.

Approval of your CEC has been published in the *Gazette*. I attach a copy of the notice for your records.

Contact person

You are currently listed in our records as the contact person for matters to do with the Tika Ethics Ltd's CEC and AEC. Please notify us if the contact person changes at any time in the future.

Animal ethics committee

You may now establish your animal ethics committee, in accordance with section 2.2 of your CEC. Please note that the veterinary and SPCA appointees must be nominated by the national offices of those bodies. Once established, your committee may consider project applications.

Please ensure your CEC is distributed to all AEC members, when appointed, and to other relevant personnel. We also suggest you give consideration to making your CEC publicly available on your website.

In due course, we would appreciate being advised of the names of your AEC members and the role they fulfil (e.g., chairperson, NZVA nominee, etc). However, you are not legally obliged to provide this information.

Expiry of your code of ethical conduct

Your CEC expires on 13 May 2030.

Independent reviews

As a new code holder, section 105 of the Animal Welfare Act requires Tika Ethics Ltd and your animal ethics committee to undergo a review within two years of your CEC being approved (i.e., by 14 May 2027).

In addition, if you wish to renew your CEC upon its expiry, you are required to undergo an additional review prior to the expiry of your CEC.

The reviewer you use must be one who has been accredited by MPI pursuant to section 109 of the Act.

Use of your code of ethical conduct and animal ethics committees by external organisations/individuals

Your CEC permits this. Currently, you have no notified arrangements in place.

Should you wish to enter into an arrangement with other organisations/individuals, please note that section 84 of the Animal Welfare Act 1999 requires agreement on the arrangements for such use to be reached by the external party, Tika Ethics Ltd and Tika Ethics Ltd's animal ethics committee. You are also legally required to notify MPI (attention Animal Welfare Team) in writing of your arrangement **before** any manipulations are undertaken.

When you send such notifications we require the following information:

- for an organisation
 - the full and correct name of the organisation
 - postal address
 - telephone and fax numbers
 - the name, title and designation of the primary contact person
 - their email address;
- for an individual, their name and title and the same contact details.

In addition, if the arrangement is for a specified period, rather than until the expiry of your CEC, you should also advise us of the date the arrangement will end.

Minor amendments to your code of ethical conduct

You may make 'minor amendments' to your CEC. This phrase is explained in the Animal Welfare Act 1999 as 'minor amendments that would not materially affect the purposes of the CEC'. However, you are required, by section 95(5) of the Act, to notify MPI in writing of the changes, as soon as possible after the end of the year in which you make them and no later than 31 March.

Other amendments to your code of ethical conduct

If you wish to make any amendments to your CEC that cannot be classed as minor, you may only do so with the approval of the Director-General of MPI.

Suspension or revocation of your code of ethical conduct

You may apply to the Director-General of MPI to suspend or revoke your CEC should altered circumstances warrant this.

Record keeping and statistics

As you know, as a code holder you are required by the Animal Welfare (Records and Statistics) Regulations 1999 to keep certain records and to submit certain statistics annually to MPI. Your return for 2025 is due by 28 February 2026.

Code of ethical conduct approval is personal to code holder

The approval of your CEC is personal to the Tika Ethics Ltd (see section 93 of the Act). If there is any change to the legal status or ownership of the organisation, your CEC is automatically revoked unless the assignment or transfer of assets, goodwill or capital is effected with the approval of the Director-General of MPI. Such approval is not given retrospectively. Thus, if any sale, merger or other change to your legal entity is planned, you are encouraged to contact this office early in the process to avoid being in the position of not having an approved code and thus not being able to carry out research, testing or teaching.

If there is any legal change to your organisation's name that does not involve assignment or transfer of assets, goodwill or capital, you should still formally notify this office so that we can maintain up to date records.

Non-human hominids

No-one may undertake research, testing and teaching involving the use of non-human hominids (gorillas, chimpanzees, bonobos or orang-utans) without the approval of the Director-General of MPI.

Publications

As a code holder you will receive the NAEAC annual report and other relevant publications regularly. Please ensure that relevant material is distributed to all AEC members and appropriate staff members.

If there is any further information you require please feel free to contact me.

Nāku noa, nā



Kitty Gash
Adviser, Animal Welfare